

**Minutes**  
**THE EDGEBROOK CLUB**  
**Board of Directors Meeting**  
**December 14th, 2023**

**Attendance:** [ ] Mary Chi, [ x ] Paul Cho, [ x ] Bryan Cossette, [ x ] Cindy Hastings, [ x ] Jeff Howard, [ x ] Michael Ko, [ x ] Kevin Larson, [ ] Ranjit Prabhu, [ x ] Luisa Gass, [ x ] Chauntelle Johnson

Meeting called to order: 6:35 pm

Approval of Prior Meeting Minutes: [2023-11-16 Minutes.docx](#)

- Motion to approve financials and minutes to follow via email.

**Old Business:**

1. By-Laws/Liability Language Update
  - a. By-Laws in first draft form – Bryan to review
    - i. Individual Membership Option
      - Chauntelle recommended we treat individual membership options like summer memberships.
      - Discussion about timing for by-laws reviews, with goal of having by annual meeting.
      - Need to give 20 days' notice on bios of nominated board members.

**Monthly Business:**

1. Membership Changes: (Tabled)
2. Recent & Upcoming Club Events:
  - Equity 101 – 11/30
    - Chauntelle recommended that it be mandatory training for all new board members. 12 members attended the 11/30 one.
    - Chauntelle shared financials slide that she'll also present at the annual meeting
    - Attending members asked about keeping the pool open year-round, but then changed their mind when they heard about the operating costs of doing so.
    - Another Equity 101 meeting planned for February, and then going forward 2x per year, one timed with summer memberships.
  - Cups Holiday Party – 12/11

- Cups players that contributed to the Tye fund raised \$1000. Hoping that we can extend this charitable donation next year to include all Edgebrook members.
  - Club Holiday Tennis Social – 12/15
    - Over 20 members were signed up to attend the Ugly Sweater event, as of 12/14
  - NYE Party, 12/31
    - Edna and Tammy hosted this event.
  - Chinese New Year Party
    - It usually takes place the Saturday after Valentine’s Day. Chauntelle asking Carmen if she would host again.
  - Mixed Ladder Tourney
    - Planned for a Saturday but may not be able to do if no courts are available.
  - Flights Sign -up
    - We had a sign-up issue with the Apple app but it was resolved. Flights are full.
3. Monthly Financials:
- November Financials (Tabled)
    - Cindy motioned to approve the Nov. Financials, and Michael seconded to approve. All in favor.

**Current/New Business:**

1. Tennis Building Project Update
  - Upper Court Lining Timeline
    - Upper court was closed in mid-December to give workers time to wrap up.
  - Dunlap
    - Chauntelle shared that we’re merging over to Dunlap starting in January, except March and June when we will be ordering Wilson balls (quarterly) to give members options.
2. Staffing Update
  - Alex was promoted to Junior Tennis Director. Chauntelle shared it out to members, and also included James’s bio.
  - Two teams signed up for Alex’s ‘Tennis Season with a Pro’
  - Discussed and approved a policy adjustment via email on 12/27 that a second court could be booked for this ‘Tennis with a Pro’ weekly lesson if 8+ members are scheduled to attend.
3. TV Update
  - TV racks -\$500

- Two 50-60" TV -\$1000
- Two Wireless Speakers -\$500
- Misc. Cables -\$200
- Laptop -\$1500
- Installation/Setup - 15 hours @\$50/hr (\$750)
- TV Subscriptions – Tennis TV (\$120); Tennis Channel (\$120); ESPN+ (\$120); ESPN (?)
- Chromecast for two TVs - \$100

Total cost for Set Up: Approx. \$5k

Additional cost per event: \$50/hr for setup and staff dependent/IT

- Brian Namba compiled the following in response to Mary's request for special events.
- Discussed that if we ran an event, it would need to be staffed due to the equipment.
- We talked about whether it could make sense to have a tv in the viewing area but utilize personal streaming services.
- Also talked about how it would be distracting to have TVs while members are playing on the upper court.

#### 4. Business from the Floor

- What can members do with old rackets? Old rackets can be donated here at Edgebrook.
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**Next Meetings:** January 18; January 24<sup>th</sup> Annual Meeting - 6pm

Adjourn: 7:25 pm?

Board member motioned to adjourn, seconded, motion carried.