

**Minutes**  
**THE EDGEBROOK CLUB**  
**Board of Directors Meeting**  
**October 26th, 2023**

**Attendance:** [ x] Mary Chi, [ x] Paul Cho, [ ] Bryan Cossette, [ x] Cindy Hastings, [ x] Jeff Howard, [ x] Michael Ko, [ ] Kevin Larson, [ ] Ranjit Prabhu, [ x] Luisa Gass, [ x] Chauntelle Johnson

Meeting called to order: 7:00pm

Approval of Prior Meeting Minutes: [2023-09-28 Minutes.docx](#)

Jeff Howard motioned to approve, Paul Cho seconded, all in favor

**Old Business:**

1. By-Laws/Liability Language Update
  - ☐ By-Laws in first draft form – Bryan to review
  - ☐ Individual Membership Option
    - i. Discussed delegating to another member but Bryan is the best person since also an attorney, needs pre lawyer review, instead of waiting for the official lawyers to review
    - ii. Let Bryan know if you are interested in reviewing and being part of that subcommittee and add any comments on the side, or any questions. The lawyers that wrote do not know our organization, the changes that we've made is about the language that makes sense for where we are at our club
2. Member Cabinet/Member Cubbies
  - ☐ Member cabinet has arrived, and just needs to be put together.

**Monthly Business:**

1. Membership Changes:
  - Long, Jing & Chen, Zhan bought from Inoue
  - Hsu, Amy & Jason bought from Mosier
  - Krause, Rob & Claudette bought from Lee Cheung
  - Zhange, Jessie & Gu, Jerry bought from Ringwood

- Michael Ko motioned to approve, Cindy Hastings seconded, all in favor

## 2. Recent & Upcoming Club Events:

- Calcutta Auction/Costume Party – 10/28
  - ☑ Review of players list (won't be available until Tuesday AFTER registration closes)
    - Calcutta planning, going well, Alex feeling good about it. 20 pairs to date.
    - Running through USTA because typically would take staff hours to create, and now results will be posted directly, and essentially the tournament is live.
- Junior Halloween Events – 10/30 & 10/31
  - ☑ Sean is excited, has a lobster costume 😊 Will take place on Monday, intermediate two will have a pizza party on Tuesday, 10/31.
- Calcutta Tournament 11/3-11/5
- Equity 101 – 11/30
  - ☑ Chauntelle is doing a Zoom meeting to help Equity members learn more about their membership; going to try and make it biannual. Along the lines of “did you know that during the summer you can bring a guest, etc.’
  - ☑ Opening/closing and captain training have been helpful, useful for everyone to hear from Chauntelle at one time. Seeing less USTA issues, and less with opening/closing as a result.
- Ugly sweater on 12/16, Saturday

## 3. Monthly Financials:

- August Financials (for approval)
  - ☑ Kevin emailed and is good with August and September financials as presented.
  - ☑ Chauntelle summarized that Sept is as good as it could be. Hoping to ramp up on privates, with James also here. Pool rental to Bellevue Club also helping. Expenses have stayed pretty consistent.
  - ☑ Sept expenses better than expected; Overall happy with Sept.
  - ☑ Michael Ko motioned to approve Aug. financials, Cindy Hastings seconded, all in favor
- September Financials
- Michael Ko motioned to approve Sept. financials, Paul Cho seconded, all in favor

## **Current/New Business:**

### 1. Tennis Building Project Update

- Lights installed
- Probably have a month to go. Chauntelle was able to clear the tennis programming schedule for the last month, but now the workers don't have the same full reign to work with Cup matches during the day, they need to have the courts cleared each day for 11-12:30.
- If still in progress come December, then may need to shut down to allow them to finish.
- If hear any feedback about the inconvenience of workers, etc., let Chauntelle know. We shared that so far, all feedback from members we've heard from has been positive.
- Paul Cho will go through with his light meter to measure brightness once the upper court is completed.
- No exact warranty per se but should last x hours in theory.
- Prior lining damage was caused by balls, didn't see exposed insulation on courts 1-3 before where torn as there was another layer protecting the insulation there (as opposed to the top court which has insulation showing).
- Court 1 and Upper Court Lining Timeline

### 2. Tennis Staffing Discussion Follow-up

- James has been hired and has started teaching, good feedback on Wimbledon class, and just waiting for him to send his bio.

### 3. Wednesday Night Flight Follow-up

- Chauntelle shared we will have eight courts for this flight. During a prior meeting, we talked about ways to increase participation in this flight, but the guys worked it out on their own and got each other to sign up.

### 4. Board Member Terms/Nominating Committee (Lainie Dickson, Nancy Chan, Trish Bruno)

- 2021-2023 - Cindy, Kevin, Ko
- 2022-2024 – Jeff, Ranjit, Bryan
- 2023-2025 – Luisa, Paul, Mary
  
- Those rolling off can determine if want to run for another term. Those that are rolling off don't need to say, but be thinking about it, or talk with the nominating committee, or to the board members on the Nominating Committee to help with that process.
- We can have more people than positions that can run for the board; Chauntelle needs to know by Dec 15, as then ballots go out about 20 days in advance, around Dec. 30/Jan 1.

- Cindy shared that she doesn't plan to run for another term.
  - Michael Ko and Paul Cho are the current board members on the Nominating Committee.
5. Reoccurring Guest Policy
- Discussed revisiting the guest policy to address members that come in many times, as many as 6-8 a month –and whether this takes away from members ability to book courts/participate.
  - Cindy doesn't think it's a problem; decided to table to get input from other board members not in attendance.
  - Really only an issue between October – April; several people ongoing that fall into this frequent guest bucket.
6. TABLED: USTA Team Practice with a Pro Package
- Chauntelle tabled, as the staff would like to be more unified and on the same page, either Nov or early dec timing
7. Business from the Floor
- Water on court 3, Cindy shared that she's had numerous member questions about this. Chauntelle said it can be done but would be about \$400 to add.

**Next Meetings:** November 16; December 14; January 18 or 25; January 24<sup>th</sup> (Annual meeting)

**Adjourn:** 7:57 pm